

RIDGE CHURCH SCHOOL CODE OF CONDUCT

- The purpose of this code of conduct is to guide pupils as to the acceptable behaviour in the school.
- Pupils are courteous at all times to staff and fellow pupils.
- Pupils greet teachers and the non-teaching staff on the compound.
- Pupils avoid running especially along verandas stairways and walkways to prevent collision
- with others.
- Pupils make way for staff and pupils on the stairways, verandas and walkways instead of blocking their paths.
- Pupils say thank you to staff and other pupils who help or give them presents or rewards.
- Pupils avoid making others miserable by teasing them.
- Pupils keep quiet and listen attentively whilst teaching is in progress.
- Pupils raise their hands if they wish to speak and wait till they are given permission to do so.
- Pupils do not talk nor pass notes round whilst lessons are going on.
- Pupils must be present at Assembly on every school day.
- Pupils must not drop litter anywhere on the compound except in the bins provided.
- Pupils should not use language or gesture which could be regarded as obscene or otherwise objectionable.
- Fighting is prohibited. Any pupil who is provoked must report the incident to their class teacher/Form master or mistress or any available prefect or teacher.
- Bullying, of all kinds, is not allowed. This includes verbal and emotional bullying. The excuse 'I was only teasing' will not be accepted. Bullying by a prefect, in addition to the sanctions approved, may result in the prefect being stripped of his/her status.
- The display of sexual intimacy such as kissing, fondling, being in compromising positions, etc, on the school premises is prohibited.
- Children are not to receive visitors during school hours unless permission is sought from the office. Visiting former students should seek permission to remain on the school premises during school hours.

- Possession and/or use of alcohol, tobacco or illegal substances on the school premises or in the vicinity of the school is prohibited.
- Possession of knives, guns, or any offensive weapon is prohibited even if they are toys.
- Pupils must be punctual to school. The latest reporting time is 7:45a.m.
- Pupils who report late to school (between 8.00 and 8.20am) must sign the Late Book at the Administrator's office. **Gates will be closed at 8.20am to all pupils.**
- Pupils must not steal. Permission must always be sought before other people's property is borrowed.
- Chewing of gum is not permitted on the school premises.
- Toys/electronic devices (walkmans, discmans, stereos, gameboys, mobile phones, etc). should not be brought to school.
- Valuable items should not be brought to school. The school will not be held responsible for loss or damage in any circumstances.
- Pupils must not cheat or attempt to cheat during tests and examinations.
- Extortion of items such as money, equipment, textbooks, stationery is not allowed.
- Buying across the fence is not allowed in the school.
- Pupils must stay in school till close of school day.